



# COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

## ENVIRONMENTAL CONTROL MANAGER

Job Number: 20000756

Job Code: 30460V160916

Job Group: 3000 - AGRICULTURAL AND ENVIRONMENTAL

Job Established: 06/16/1982

Job Revised: 09/16/2016

Grade: 17 Salary (MIN - MID):

\$24,055-\$31,869 - Hourly

\$3,908.94-\$5,178.72 - 37.5 Hr. Monthly Salary

\$4,169.54-\$5,523.96 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

### PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

**CHARACTERISTICS OF THE JOB:** *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Plans, assigns and supervises the activities of an environmental control branch; and performs other duties as required.

### MINIMUM REQUIREMENTS:

#### **EDUCATION:**

Graduate of a college or university with a bachelor's degree in a natural or physical science.

#### **EXPERIENCE:**

Must have five years of experience in natural resources, environmental control, mining reclamation, mining inspection or regulation of mining activities, energy conservation, energy development, energy management, oil and gas well inspection and blasting.

#### **Substitute EDUCATION for EXPERIENCE:**

Graduate study in the physical or biological sciences will substitute for the required experience on a year-for-year basis.

#### **Substitute EXPERIENCE for EDUCATION:**

Experience in natural resources, environmental control, mineral extraction, mining reclamation, mining inspection or regulation of mining activities (such as mine permit preparation and review, sediment pond and hollowfill design), energy conservation, energy development, energy management, oil and gas well inspection and blasting activities will substitute for the required education on a year-for-year basis.

#### **SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):**

NONE

**EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION:** *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Plans, assigns and supervises section supervisors or area supervisors. Monitors the status of ongoing programs and projects within the branch or region. Coordinates the activities of the branch with others in the division and with other agencies. Reviews the completed work of sections or regional offices. Develops program plans. Negotiates professional service contracts. Interprets, applies and assists in development of departmental policy within the division. Reviews all non compliances, inspection of non compliances and inspection reports for accuracy and proper enforcement procedures. Meets with operators, contractors, geologists, blasters, engineers, other government agencies, and the general public involving problems and questions concerning environmental regulations and enforcement activities. Trains new employees. Approves bond releases. Provides technical assistance to supervisors and other personnel. Responsible for equipment. Conducts special assignments. Responds to citizen complaints.

**UNIQUE PHYSICAL REQUIREMENTS:**

**TYPICAL WORKING CONDITIONS:** *Incumbents in the job will typically perform their job duties under these conditions.*

Some positions in this job title typically perform their work in an office setting. Other positions in this job title typically perform their work in the field monitoring field operations and staff.

**ADDITIONAL REQUIREMENTS:**

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title may be required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

*THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.*